

Explanation of documents and evidence showing being a shareholder or representative of a shareholder who has the right to attend the meeting in order to register and vote in the shareholder meeting

As the company has arranged the 2024 Annual General Meeting of Shareholders on Thursday, April 25, 2024 at 2:00 p.m. at the conference room, 3rd floor, Wyncoast Industrial Park Public Company Limited, No. 105 Moo 3, Bangna Road - Trat Km. 52, Thakham Subdistrict, Bang Pakong District, Chachoengsao Province 24130 in order for the Company's shareholders' meeting to be transparent, fair, and beneficial to shareholders. The Company therefore deems it appropriate to require the examination of documents and evidence showing being a shareholder or representative of a shareholder who has the right to attend the meeting for shareholders to adhere to. The company would like to clarify to shareholders as follows:

1. Proxy

Due to the Department of Business Development, Ministry of Commerce there has been an announcement regarding the prescription of a proxy form (No. 5) In 2007. For this purpose, the company has prepared a proxy form for shareholders who are unable to attend the meeting in person to authorize another person to attend the meeting on their behalf, or authorize a proxy to be an independent director of the company to vote on your behalf, as follows:

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| Proxy Form A | simple general proxy form and not complicated |
| Proxy Form B | The company has attached Proxy Form B which is a form that clearly specifies various items that need to be granted as a proxy to shareholders, along with this meeting invitation letter |
| Proxy Form C | This is a form specified only in cases where the shareholder is a foreign investor and appoints a custodian in Thailand to be the depositary and caretaker of the shares. |

- The proxy form appears in Attachment 8, which shareholders can download the proxy form available on the company's website at <http://www.wyncoast.com>
- Shareholders can choose to use only Form A or Form B, either form A or B. Except for shareholders who are foreign investors and appoint a custodian in Thailand to be the depositary and custodian of their shares, they can use either Form A or Form B or Form C as well

2. Documents that attendees must present before attending the meeting

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| <p>Individual</p> | <p>1) In the case that shareholders attend the meeting in person, show documents issued by government agencies that have not expired, such as ID card, Civil servant identification card, Passport, or driver's license, and if there is a change in name-surname, evidence must be submitted.</p> <p>2) In the case of granting a proxy to the proxy to attend the meeting</p> <ul style="list-style-type: none"> - Any type of proxy form that has been filled out correctly and completely and signed by the grantor and the proxy - A copy of the document issued by the government agency of the grantor of the proxy and the proxy has signed to certify that it is a correct copy. - A copy of the document issued by the government agency of the proxy and the proxy has signed to certify that it is true. In this regard, the proxy holder is requested to present documents issued by the government agency at the registration |
| <p>Corporation</p> | <p>1) In the case of representatives of shareholders (Authorized Director) attended the meeting in person</p> <ul style="list-style-type: none"> - A copy of the document issued by the government agency of the shareholder's representative (Authorized Director) - A copy of the shareholder's juristic person registration certificate, not more than 6 months old, certified true copy by the juristic person's representative. (Authorized Director) and there is a message indicating that the representative of the juristic person who is a meeting attendee has the authority to act on behalf of the juristic person who is a shareholder. |

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| Corporation | <p>2) In the case of a shareholder appointing a proxy to attend the meeting</p> <ul style="list-style-type: none"> - Any type of proxy form that has been filled in correctly and completely and signed by the juristic person's representative (director) who is the grantor and the proxy - A copy of the shareholder's certificate of registration of the juristic person, not more than 6 months old, certified true copy by the juristic person's representative (director) and containing a statement showing that the juristic person's representative who signed the proxy has the authority to act on behalf of the juristic person which being a shareholder - A copy of the document issued by the government agency of the juristic person's representative (director) who granted the proxy and signed to certify it as a correct copy. - A copy of the document issued by the government agency of the proxy and which the proxy has signed to certify as true copy. In this regard, the proxy holder should present the document issued by the government agency of the proxy holder at the registration |
| | <p>3) In the case of shareholders who are foreign investors and appoint a custodian in Thailand to be the depositary and caretaker of their shares</p> <ul style="list-style-type: none"> - Prepare documents and present them as in the case of legal entities, items 1 or 2 - In the case that shareholders who are foreign investors appoint the Custodian to sign the proxy form on their behalf. The following additional evidence must be submitted. - Power of attorney from a shareholder who is a foreign investor to the Custodian to sign the proxy form on their behalf. - A letter confirming that the person signing the proxy form is authorized to conduct custodian business. Documents that are not originally in English must be accompanied by an English translation and certified by the shareholder or representative of the juristic person. Correctness of the translation |

3. Registration to attend the meeting

The Company will begin accepting registrations for shareholder meetings from 12.30 on April 25, 2024 onwards at the meeting location, according to the map of the shareholder meeting location attached with this meeting invitation letter. Shareholders or their representatives should register when registration opens so that officials have sufficient time to review the registration documents.

4. Criteria for voting at shareholder meetings

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| <p>General agenda</p> | <p>1) Voting for each agenda item is counted as one vote per share. Shareholders or proxies must vote only one way, that is, agree, disagree or abstain. Voting cannot be divided into parts.</p> <p>2) In the case of proxy</p> <ul style="list-style-type: none"> - The proxy must vote only as specified by the grantor in the proxy form. The vote of the proxy for any agenda item is not as specified in the proxy form. It will be considered invalid and not considered the vote of the shareholder. - If the proxy does not specify his or her intention to vote on any agenda in the proxy form or is not clearly specified, or in the event that the meeting considers or votes on any matter other than what is specified in the proxy form, including cases where any facts have been changed or added. The proxy has the right to consider and vote on their behalf as they see fit. |
| <p>Director election agenda</p> | <p>For the agenda for the election of directors. The shareholder meeting is required to elect directors according to the following criteria and methods.</p> <ol style="list-style-type: none"> 1) One shareholder or proxy has votes equal to the number of shares held. 2) Each shareholder or proxy will use all of their votes according to Section 1 to elect one or more persons as directors. In the case of electing several persons as directors, the votes cannot be divided among any of them to any extent. 3) The persons who receive the highest number of votes in descending order are elected as directors equal to the number of directors that should be or will be elected at that time. In the event that the persons elected in descending order have the same number of votes, the number of directors that should be or will be elected at that time exceeds the number of directors. The chairman will have the deciding vote. |

5. Procedures for voting at meetings

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| 1. | The meeting chairman or officers will explain the details of the voting method to the meeting, which uses the voting counting method of 1 share per 1 vote. |
| 2. | The chairman of the meeting will propose to shareholders to consider voting on each agenda. The opinions of the meeting will be asked as to which shareholders agree, disagree, or abstain from voting by allowing shareholders or proxies to have only one opinion. (Unless it is the vote of the custodian which in the proxy form specifies that the votes can be divided) |
| 3. | In the event that there are shareholders or representatives of shareholders who have the right to attend the meeting registering to attend the meeting after the meeting has opened at the time specified in the meeting invitation letter, the Company reserves the right to abstain. Voting for agendas that have already been considered and the voting results announced have been completed. Shareholders or their representatives will be able to vote only for the remaining agenda items. |

6. Vote counting and notification of vote counting

The officers will count the votes only for shareholders who wish to vote against or abstain from voting on each agenda item that has been marked on the voting confirmation card distributed by the company when registering to attend the meeting. The votes of disapproval or abstention will be deducted from the total number of votes attending the meeting. The remaining votes will be considered as votes cast in favor of that agenda.

The company will announce the voting results for each agenda item to ensure clarity. Transparent and verifiable. The results of the vote counting will be informed to the meeting on every agenda before the meeting ends.